



## Travel Award Criteria

These awards were established by the committee of the NZFGW (Otago Branch) as a 1990 commemorative project to enable women to present original work at national and international conferences.

Preference will be given to postgraduate or post-doctoral women establishing a career in a new field, who may not have access to other sources of funding, or who have a personal income level insufficient to support such travel.

Each award has a maximum of \$2 500.

1. Closing dates for applications are 15 March, 15 June and 15 August.
2. Notification may take up to five weeks after the closing date.
3. Applicants must be fully paid up members of NZFGW (Otago Branch) for at least six months immediately prior to the application date.
4. The award is normally only available to residents of Otago and Southland.
5. Successful applicants may not apply for a subsequent travel award.
6. Applicants must apply in writing on the prescribed application form.
7. Awards cannot be granted retrospectively.
8. No awards will be made if there are no suitable applicants.
9. Awards will not be paid out until evidence of planned conference attendance has been received by the committee:
  - a copy of airline tickets and
  - a copy of conference organisers' acceptance of poster or paper.
10. Travel award recipients are required to submit a 1-2 page report within a month of their return from the conference.

Application forms can be downloaded from the web or obtained from The Secretary, NZFGW (Otago), P. O. Box 6334, Dunedin. 9059

August 2008



New Zealand Federation of Graduate Women Inc.

**NZFGW (Otago Branch)  
TRAVEL AWARD APPLICATION**

**Name in full (and title):** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Address:**

**Telephone numbers:** (Home) \_\_\_\_\_  
(Daytime) \_\_\_\_\_

**Email:**

**Length of residence in Otago/Southland:**

**Current status and/or employment:**

(If a student, please state the degree for which you are enrolled and your annual personal income/financial support. If employed, please state whether this is a full-time or part-time position, the title of the position and your annual personal income.)

**Dependents:**

(Please indicate number of dependents and their ages and whether they are solely dependent on you financially.)

**Distinctions and Awards:**

**Previous National and International conferences attended:**

**State total number of publications and give details of those relevant to this field:**

**Name of conference you wish to attend:** \_\_\_\_\_

\_\_\_\_\_

**Dates:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Name of organising body:** \_\_\_\_\_

**Frequency of conference:** \_\_\_\_\_

**Estimated Expenses:**  
(with details)

**TOTAL**

\_\_\_\_\_

**Grant requested**

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**Please state applications for other sources of funding and outcome (if known):**

**Will a paper or poster be presented? Please identify which and give title:**

**Indicate how you plan to apply the benefits of attending the conference to your research and career:**

**Please sign here to show that you have read and understood the criteria for eligibility: \_\_\_\_\_**

**Give the names, and contact details of TWO referees:**

This application should be supported by a written statement from one of the two referees. Please ask this referee to send a written referee's report INDEPENDENTLY to:

The Secretary  
NZFGW (Otago Branch)  
Travel Award: 'Confidential'  
P O Box 6334  
Dunedin 9059

Please return this form to:

The Secretary  
NZFGW (Otago Branch)  
Travel Award  
P O Box 6334  
Dunedin 9059