

OTAGO DAPHNE PURVES AWARDS APPLICATION PACK

Otago Daphne Purves Awards were established to celebrate the life of Dame Daphne Purves (1908-2008). Members of either the Otago or the Southland Branch of NZFGW may apply.

Applications close each year on 15 February and 15 July.

Read all the material supplied in this Application Pack so that you are conversant with both the ethos and the procedures associated with Otago Daphne Purves Awards. If you decide to apply for this Award, allow yourself plenty of time to assemble material and complete your application.

Submit each page of your application on a separate sheet of A4 paper. The sheets should not be bound or stapled, to allow for photocopying. Sign or initial each sheet of paper submitted.

The following items are included in this Application Pack.

- Introductory page (this page).
- Notes about Dame Daphne Purves for whom the Awards are named (1 page).
- Otago Daphne Purves Awards Description and Criteria for Eligibility (2 pages).
- Who should apply for an Otago Daphne Purves Award? (1 page).
- The prescribed form for Otago Daphne Purves Award Application (4 pages).
- Guidelines for making an Otago Daphne Purves Award application (1 page).

Notes about Dame Daphne Purves for whom the Awards are named

Daphne Helen Purves, D.B.E., M.A.

Daphne was born in Dunedin on 8th November 1908 as the eldest child of Irvine Watson Cowie and Helen Cowie (nee Crawford). Both parents had a high regard for education. Daphne attended Anderson's Bay Primary School and Otago Girls' High School and studied at Otago University from 1927 to 1930 graduating in 1931 with 1st class Honours in English and French.

Admired and respected as a teacher all her life, she first taught at Waitaki and Otago Girls' High Schools. In 1939 she married Herbert Dudley ("Dick") Purves, an endocrinologist at the Otago Medical School who was destined to have an illustrious career in medical research, achieving international recognition and the award of an honorary degree from the University of Otago and a C.M.G. The birth of children (Hilary in 1941, Elizabeth in 1943 and Robert in 1947) brought Daphne's teaching career to a temporary close but she became active in broadcasting and the Otago Branch of the Federation of University Women (becoming President in 1951) and was able to return to teaching in 1957 as the only woman staff member at Otago Boys' High School. This was followed by three years as an advisor to university students on Department of Education bursaries and in 1966 she was appointed senior lecturer in French at Dunedin Teachers' College where she set up and headed the first language department until her retirement in 1973.

In 1962 she became President of the NZFUW and in 1965 commenced her involvement with the IFUW, first as a member of its Cultural Relation Committee and then as its Convener. From there she moved onto the Board of the IFUW serving as 3rd and 1st Vice-Presidents (1971-1977) and finally becoming President in 1977, the first woman from the Southern Hemisphere to do so. Her work for the IFUW took her to some 40 different countries, attending conferences and encouraging and advising national Federations. She was an indefatigable traveller and a champion of the rights of women everywhere. At the same time she served on the New Zealand National Commission for UNESCO for 4 years from 1964 and on its sub-committee for education for a further 10 years. Wishing to be involved as well in a specifically New Zealand project she spent some years (1978-82) working for the New Zealand National Commission for the Year of the Child. In 1979 her achievements were crowned by the award of Dame Commander of the British Empire. The award specified "for services to the community" but it is certain that being President of the IFUW played a major role.

In her retirement from public life, Daphne dedicated her energies to her family, to playing bridge and croquet (becoming an umpire) and attending University Extension classes. She retained her love of travelling well into her nineties and attended an IFUW Conference in Graz in 1998.

She died on October 15th 2008, a few weeks short of her hundredth birthday.

These notes were written for our Application Pack by Dame Daphne's daughter, Hilary Purves. We thank Hilary and her sister Elizabeth and brother Robert for the support they gave the Branch as it established the Otago Daphne Purves Awards.



New Zealand Federation of Graduate Women Inc (Otago Branch)

OTAGO DAPHNE PURVES AWARDS: DESCRIPTION AND CRITERIA FOR ELIGIBILITY

Otago Daphne Purves Awards celebrate Dame Daphne Purves (1908-2008). Dame Daphne was President of IFUW (International Federation of University Women) from 1977-1980. She was a member of NZFGW (Otago Branch) and valued education for girls and women.

The Awards were established by NZFGW (Otago Branch) in 2009 to celebrate Dame Daphne's life by acknowledging contributions of experience and research made by women who, in their personal or professional practice, also support NZFGW and IFUW goals.

Up to four Otago Daphne Purves Awards may be made each year to Otago or Southland NZFGW Branch members regardless of their age, career prospects, or occupation. They are offered to enable women to participate in conferences, meetings, courses, workshops or events, in New Zealand or overseas, to contribute material from their experience or research and to gain expertise, ideas or professional development that will benefit their communities of interest.

Application for an Otago Daphne Purves Award may be made several times in a member's life. While NZFGW (Otago Branch) will wish to exercise discretion and fairness in granting subsequent awards, it may choose to respond to events, societal or personal, that have affected a candidate's circumstances. Examples include limited opportunities for promotion; limited opportunities for employer support; outcomes of decisions about additional commitments in caring situations; acceptance of changes in career, employment, social relationships, or income.

Preference is given to women who do not have easy access to other sources of funding and who have an income insufficient to support such activities. Each award is a maximum of \$4000.

1. The closing dates for applications are 15 February and 15 July.
2. Applicants must be fully paid up financial members of either the Otago or Southland Branch of NZFGW for at least the six months immediately prior to the relevant application closing date.
3. Awards are available only to current residents of Otago or Southland.

4. Awards cannot be granted retrospectively.
5. Recipients of a Travel Award, or of an Otago Daphne Purves Award, or of an Otago Branch or national NZFGW or IFUW award with a value greater than \$1000 will not be eligible to apply for a first or subsequent Otago Daphne Purves Award for at least four years after accepting the previous award.
6. No awards will be made if there are no suitable applicants. This Award is not available for Ph.D. or Masters candidates.
7. Applicants must apply on the prescribed application form (currently dated *November, 2011*) to which no changes may be made in formatting or length. If additional material is appended to the Application it must not exceed, in length or content, the limits set in the Guidelines for making an Otago Daphne Purves Award application (currently dated *November, 2011*). If these requirements are disregarded the application will be considered invalid.
8. Information supplied by the applicant and obtained from referees will be confidential to this Award's Selection Panel except as agreed in the Privacy Statement submitted with the Application and signed by the applicant.
9. Notification may take up to eight weeks after closing date.
10. Awards will not be paid out until evidence of the planned project has been received, namely, a copy of travel tickets and copies of acceptance of event registration(s) and formal contribution(s), and/or copies of other receipts relevant to the project.
11. Award recipients are required to submit a 600-800 word Report within a month of the completion of their project, and to be willing to speak about it publicly if requested.
12. Awards are made by the Branch Committee on recommendations received from this Award's Selection Panel. Branch Committee decisions are final. If further correspondence and/or communications are received they will be circulated to all members of the Selection Panel and the relevant subcommittees of the Branch Committee, and brought to the attention of the Branch Committee.

Obtain an Application Pack by downloading from <http://fgw.org.nz/>, or by writing to NZFGW (Otago Branch), PO Box 6334, Dunedin North, Dunedin 9059.

Who should apply for an Otago Daphne Purves Award?

Otago Daphne Purves Awards were created to encourage members to do something special. Project ideas of the Branch members who established the Awards included: volunteering at a charitable site; following up less career-focussed aspects of one's research or interests; upgrading qualifications after time out of a profession; self-publishing a book written at home; finding personal refreshment; establishing collaborative links with colleagues; undertaking an optional course of study. Three members' examples are given here. We hope they stimulate your interest and imagination!

Volunteering at an archaeological excavation in Israel

If I won an Otago Daphne Purves Award, I would join an archaeological excavation in Israel under the auspices of the Hebrew University of Jerusalem which invites English-speaking, amateur volunteers to work under their academic Archaeological School staff.

The four-week dig of Ancient Tiberias (built in 20AD by Herod Antipas) includes daytime excavating, evening lectures and weekly visits to other archaeological sites. Although volunteers don't pay for the archaeological experience, airfares, board and lodgings need to be paid for.

On my return to New Zealand, I would speak about the experience and show collected (discarded) artefacts to Dunedin schools, Rotary Clubs, Probus Clubs, NZFGW Branches, etc to inspire others to join such a volunteer group somewhere in the world.

Finding personal refreshment in Europe

I wish I had thought to apply for a Daphne Purves Award last year. After seven years in my job and eligible for Study Leave, I realised that what my mind and spirit really needed wasn't more of the same elsewhere but rather some freedom and time to reflect.

Although financially challenging, I took five months' leave without pay (enabling a replacement) and went to Europe and the UK. I met old colleagues and made new contacts at other universities, deriving special energy from spontaneous rather than official conversations. Also energising, I saw the Book of Kells, the Unicorn tapestries, Goethe's house, David, and Hadrian's Wall. My last poems appeared in 1995 and I've since written little. My self-funded "time out" cost much but hugely recharged me both professionally and creatively.



New Zealand Federation of Graduate Women Inc (Otago Branch)

NZFGW (Otago Branch)

OTAGO DAPHNE PURVES AWARD APPLICATION

Name in full (with title):

Date of birth:

Address:

Telephone numbers: (Home)

(Daytime)

Email:

Degree(s) held with place(s) and year(s) conferred:

Length of residence in Otago/Southland:

Income Record the following information concerning your financial situation, in New Zealand dollars:

Personal gross income/financial support for current year: NZ\$

Source (e.g. wages, salary, scholarship, etc.):

Household gross income for current year if different from above: NZ\$

Annual amount of any compulsory student debt repayments: NZ\$

Employment Record your position(s), full- or part-time status, and place(s) of employment or write N/A.

Dependents Record each dependent's relationship to you, age, and extent of financial dependency on you.

Please list NZFGW (Otago Branch), NZFGW or IFUW awards received previously. Include the award name, the year granted and the dollar value of the amount received.

Please declare all funding applications you have made, or may make, for the project for which you are making this Otago Daphne Purves Award application. List all outcomes.

Project Description. Please describe your project, list personal and/or professional experiences relevant to your intentions and plans, and note any anticipated outcomes.

Please indicate how you plan to apply and/or communicate – in your life or work, and in your communities of interest and affiliation – the benefits of undertaking your project.

Please note here any additional information that you consider relevant to the questions asked thus far and wish members of the committee to know.

Please list place(s) you wish to visit and/or name event(s), conference(s), etc. you wish to attend, giving date(s) and location(s); OR explain your anticipated project expenses.

Please describe any formal contribution you will make at event(s) you wish to attend. (E.g. identify a role as facilitator or invited visitor, give the title of a presentation, etc.)

Please give known and estimated expenses:

TOTAL: \$.00
Amount requested from Otago Daphne Purves Award: \$.00

Please give names, addresses, email addresses, and telephone numbers of two referees:

Name

Address

Email

Telephone

Name

Address

Email

Telephone

Please act to ensure that your Application is supported by written referees' reports sent INDEPENDENTLY to: The Convener, Otago Daphne Purves Awards Selection Panel: Confidential, NZFGW (Otago Branch), P O Box 6334, Dunedin North, Dunedin 9059

Privacy Statement

The information you have supplied in your Otago Daphne Purves Award Application to the Otago Branch of NZFGW will be used solely for the purpose of assessing your application. Personal information contained in this application and in references from your nominated referees will be made available only to members of the Otago Daphne Purves Awards Selection Panel (see Clause 8, Otago Daphne Purves Awards Description and Criteria for Eligibility document). General information about your project and relevant experience will be made available to the Branch Committee as required during their process of final decision.

Any other correspondence and/or communications regarding the Application will be circulated to all members of the Selection Panel and the relevant subcommittees of the Branch Committee, and brought to the attention of the Branch Committee (see Clause 12, Otago Daphne Purves Awards Description and Criteria for Eligibility document).

If your application is successful, we shall confirm with you the wording of the announcement of your success. We shall make your Project Description, abstract(s) and Report(s) available at NZFGW (Otago Branch) meetings and may use them for publicity purposes in the media, the Otago Branch *Newsletter* and website, and IFUW and NZFGW publications and websites.

Name of applicant (Please print): _____

Please sign and date the following Privacy Statement.

- I agree to the conditions of the Privacy Statement printed above in respect to my application for an NZFGW (Otago Branch) Otago Daphne Purves Award.
- Should my application be successful, I agree to allow my name, Project Description, abstract(s), Report(s) and information approved by me to be available at NZFGW (Otago Branch) meetings and used for publicity purposes in the media, the Otago Branch *Newsletter* and website, and IFUW and NZFGW publications and websites.

Signed: _____ Date: _____

Please sign and date the following verification statement.

- I have read and understood the regulations and procedures of the NZFGW (Otago Branch) Otago Daphne Purves Awards as described in the Description and Criteria for Eligibility document, in the prescribed Application form, and in the other information and guidelines given in the NZFGW (Otago Branch) Otago Daphne Purves Awards Application Pack (currently dated *November, 2011*) and I agree to abide by them.

Signed: _____ Date: _____

Send your Application to:

The Convener, Otago Daphne Purves Awards Selection Panel: Confidential,
NZFGW (Otago Branch), P O Box 6334, Dunedin North, Dunedin 9059

Guidelines for making an Otago Daphne Purves Award application

Read our questions carefully and edit your responses to fit the spaces provided. No changes may be made to either the length or format of the Application form provided. Do not write in the margins, as all Applications must be suitable for photocopying. If you cannot edit your response(s) to fit the space(s) given, you may append one extra page with up to 600 words, hand written or typed, describing your project, research, and/or relevant aspects of your situation. Note, though, that we prefer to receive applications edited to fit the prescribed form.

Submit each page of your Application on a separate sheet of A4 paper, each signed or initialed. Secure the pages with a clip, rather than with binding or staple, to allow for photocopying.

If the prescribed form is changed and/or more than one extra page is appended your application will be considered invalid.

The following notes may help you assemble, edit and report your responses to the questions we ask.

Responses to the questions on the first page of the application form

We are interested in applicants' circumstances because our support is based on notions of charity rather than on notions of reward. Thus, women who cannot access funding from other sources and/or have a lower personal income and/or have little discretion in spending their income may be given preference over those who have, or have had, significant opportunities for support.

Be unabashed and straightforward in answering. Note that we require responses about finances to be given in New Zealand dollars rather than by description only. If you think a response may raise queries, describe any extenuating circumstances. For example, it would be useful for the Selection Panel to know if you live on a fixed income (Superannuation, tertiary education allowance, benefit, etc.) that is unlikely to change significantly in the future, or to know if a parent or a child of any age who suffers from a disability will need additional emotional and financial support in your absence.

Responses to the questions on the second page of the application form

One applicant will decide to renew her enthusiasm for something old, or participate in something new, in response to a particular event and will find her project easy to describe. Another will wish to embark on a self-initiated project that seems difficult to describe. Whatever your situation, describe your project's purpose, structure, proposed visits and anticipated outcomes as succinctly as you can. Give your description back-up by ensuring that your referees understand your intentions and plans.

Responses to the questions on the third page of the application form

When listing known and estimated expenses focus on travel, accommodation, registration(s), and items specific to your project. If travel is not a major contributor to your project's expenses, give information that explains and justifies the expenses you list. Incidentals (food, insurance, etc.) should not be included in your total costs as they are assumed for all projects and receipts for them are not considered for re-imburements. In decision-making about travel, the Otago Daphne Purves Selection Panel will take into account the lowest known current fare to your destination(s).

Note that most people who agree to be referees will be glad to receive a copy of the Description and Eligibility Criteria and the Application form for awards for which they are named as referees.

Responses to the requests on the fourth page of the application form

Remember to sign and date as indicated to show that you have read and understood the Privacy Statement and to sign and date again to show that you have read and understood the NZFGW (Otago Branch) Otago Daphne Purves Awards Description and Criteria for Eligibility and all other information in the Otago Daphne Purves Awards Application Pack (currently dated November, 2011).